**Church of England – Parish Safeguarding Handbook Model Parish Recording Template**

**Parish**:

Parish Safeguarding Co-ordinator

Tel

E mail:

----------------------------------------------------------------

Incumbent

Tel

E mail:

|  |  |  |
| --- | --- | --- |
| **Subject**Alleged VictimAlleged Abuser DOB | Name and Address | Tel/Mob/Email |
| **Subject**Alleged VictimAlleged Abuser DOB | Name and Address | Tel/Mob/Email |
| **Contact Person (Referrer)** | **Position** | **Church/Agency** | **Tel/Mob/Email** |
|  |  |  |  |
|   date(s) referred date opened date(s) closed  |
|   Children Adults Allegation (church officer)  Physical Domestic Abuse Neglect Financial  Psych/emotional DiscriminatorySexual abuse Organisational Sexual abuse non-current Spiritual Child Sexual Exploitation Online Modern Slavery  School/Nursery  Groups attendedGP |
| Notes |

**Initial Information as Reported**

**Signed**

A copy of this form should be retained confidentially in the parish by the **Parish Safeguarding Officer**. A copy should be e mailed to the **Diocesan Safeguarding Adviser.**

*Ongoing Record*